

El Museo Cultural de Santa Fe Market Contract/Application

September 19, 2020 – May 30, 2021
Steve Kalminson 505-250-8969 steve@mayajones.com

Date of Contract:
 Period of Contract:
 Company Name:
 Your Name:
 Description of Merchandise:
 Vehicle: Make - _____ License - _____
 Email:
 Phone: _____ Cell Phone: _____
 New Mexico State Tax ID _____
 Santa Fe City Business License: to be paid separately
 Liability Insurance: (\$30 for the season or \$10 per weekend)

Show Dates: September 19, 2020 – May 30, 2021 Hours of Operation: Sat 8AM – 4PM and Sun 10AM - 4PM
 Location: El Museo Cultural, 555 Camino de la Familia, Santa Fe, NM 87501
 (In the Railyard across the tracks from the Farmer’s Market)
 Booth Size: 10’ x 10’ booth \$100 per weekend. Storage fee for leaving booth set up \$100/month (4 week month) or \$25/week.
 Show Fee: **Nonrefundable set up and application fee of \$100.** Waived if season is paid in advance. Season is 37 weeks (\$3700) plus 8 ½ months storage at \$100 (\$850) = \$4550 minus a 10% discount = \$4095 plus equipment rental.
Payments must be kept current.
 Electricity: **Included.** Bring your own lights and cords with a multi plug fuse breaker between your lights and the wall receptacles. All wiring **MUST** be taped down and made safe. No heaters of any kind.
 Table Covers: **Preferably black, but must be Certified Flame Retardant.** CFR spray is available for sale.
Cleaning/Sanitizing: Follow COVID Protocols for cleaning/sanitizing space and inventory and empty trash daily.

- Dealer agrees to:
1. To be familiar with and abide by current El Museo and State of New Mexico health protocols.
 2. No smoking inside the building or within 25’ of any entrance.
 3. To indemnify and hold harmless the show management and staff from any losses or damages incurred in connection with the dealer’s participation in the El Museo Mercado.
 4. To have Merchandise labeled, priced and displayed in a neat and professional manner.
 5. To not misrepresent the merchandise in any way to a potential buyer.
 6. To be open and available for business during show dates and hours. Or to have a substitute for same.
 7. To exhibit Merchandise that fits with the theme of the El Museo Mercado. That being:
“Art, textiles, jewelry, books, antiques, rugs and much more from around the corner and around the world.”
 Northern NM artists will be encouraged to participate.

 Dealer Signature & Date

 El Museo Market Manager & Date

Booth Fee	Dates Requested:
Storage	
Licenses	
Insurance	
Application	
Equipment Rental	

Total	CK/Cash
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El Museo Cultural de Santa Fe Mercado

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Adherence to COVID Protocols and Guidelines:

1. All Dealers agree to follow and adhere to Protocols and Guidelines issued by El Museo in support of the State of New Mexico restrictions and COVID Safe Practices.
2. Dealers acknowledge inherent risk of operating under the COVID pandemic, and will hold El Museo harmless and waive any claims against El Museo that may result from this contagion.

Security:

Entrance and exit outside of business hours will not be permitted unless a specific appointment is made with the Market management. Please be our first line of defense against theft during the show by keeping your booth and your neighbor’s booths under scrutiny. Without specific prior permission, all vendor inventory and fixtures shall be removed from El Museo upon termination of rental.

Lighting:

All lighting must be fluorescent or LED. NO INCANDESCENT BULBS. No exceptions. All electricals must be disconnected at the end of each day (not just turned off).

Rent: All rent must be paid prior to the weekend or month and must be maintained current. A \$15.00 fee will be charged for returned checks.

Insurance: All Dealers must have liability insurance. We have an annual blanket policy for dealers for \$30. This will cover you for the season or the month. A \$10 charge covers you for a weekend. If you have your own liability insurance we will need a rider from your Insurance provider with El Museo Cultural de Santa Fe and Steve Kalminson, named as additional insured.

Santa Fe City License: All Dealers must have an event specific permit.

Trash/Cleaning: Dealers must empty and dispose of their trash every day. There are large trash cans available. Dealers must clean and sanitize their booths and inventory pursuant to the Protocols and Guidelines imposed.

Dealer agrees that El Museo may, in its sole discretion, terminate this agreement if Dealer does not adhere to the terms and conditions of this agreement.

Acknowledged and Agreed to by Dealer: _____ Date: _____

All checks should be made out to “El Museo Cultural”
 MAILING ADDRESS: Steve Kalminson POB 13 Cerrillos, NM 87010